

Cynllun Ysgolion Iach Gwynedd



## ***Polisi Absenoldebau (Plant) Oherwydd Salwch School Absences Due to Illness (Children) Policy***

### ***Ysgol Y Faenol***



***Dyddiad Cymeradwyo/Date Adopted: 25.9.24***

***Dyddiad Adolygu/Review Date: 25.9.27***

**Llofnodwyd ar ran Cadeirydd y Llywodraethwyr: Rhianon Bragg**

**Dyddiad: 25.9.24**

## **1. Introduction**

The purpose of this policy is to ensure that everyone is aware of the procedures regarding the exclusion of pupils who are ill or infectious within the school. The policy has been approved through consultation with the staff parents/carers. The policy is shared with parents/carers when they register their child at the school, on the school's website and in the school's prospectus.

The school will contact parent/carer/another designated adult if a child becomes ill whilst at school.

## **2. Parents**

Any child who is acutely unwell should be kept away from school until they are well enough to participate in activities. In addition, even if they appear well, it is necessary to keep children who have certain infectious diseases away from school for an appropriate period to help prevent others from becoming infected. XX

## **3. Periods of Absences Due to Illness**

The school follow the Guidance on Infection Control in Gwynedd Schools (February 2012) when dealing with children who are ill or infectious and will consider the following:

- confidentiality – we will not discuss any pupil's illness with other parents/carers
- the role of the school nurse/doctor and the use of the school's medical/sick room (if appropriate)
- the rights of the individual with regards to equality of access and opportunity when dealing with absences due to illness or infectious
- medical advice and the procedures related to infectious, notifiable and communicable diseases
- the care of a sick child while awaiting collection
- the implications on other pupils and staff
- the need to notify the Local Education Authority/Educational Welfare Officer and draw up an educational plan if any child is likely to be away from school on medical grounds for more than four weeks

## **4. The School's Procedure**

The School Will:

- keep abreast of current health issues
- consider having a named member of staff who can coordinate the school's response to outbreaks of infection
- immediately notify the head teacher if you suspect a child has an infectious disease
- inform the Health Protection Team – 01352 803234 and follow the advice given if you suspect an outbreak (two or more cases of an infectious disease)
- inform the School Nurse of any outcomes.
- notify other parents/carers of occurrences of infections and provide regular updates during outbreaks by considering confidentiality matters
- seek advice from your school nurse, doctor
- check with parents/carers that their child is registered with a General Practitioner (GP) and encourage them to keep their children's vaccinations up to date
- ensure staff are aware that they need to keep their own vaccinations up to date

- make parents/carers aware that they need to inform you if their child has any illness or condition
- regularly update emergency contact numbers and children's medical details
- XX make contingency arrangements when parents/carers cannot be contacted or cannot collect a sick child
- XX ensure staff are aware that exclusion periods also apply to them